Case Submission Instructions

Requesting a mobile consult using the online scheduler:

1. Visit <u>https://kvi.tvms.timelessveterinary.com/</u> to log in with your username and password. If this is your first visit to the site, please use your clinic phone number as both your username and password (use digits only, no dashes or spaces) and then you will be prompted to change them.

powered by Timeless Ve	eterinary Systems								
Please log in									
1st Time Users Enter Phone# For Both									
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Remember me	Forgot password?								
Log in	Sign up								
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2. Click **Schedule** at the top of the page



3. Select your chosen appointment day by clicking within the calendar. All appointments will be defaulted to "All Day" and a time between 8:30am and 12:30pm will be scheduled for you. Order of appointments will be made to facilitate an efficient travel plan, you will be notified no later than the previous business day.

	Consults 📕 Patients	s iii Schedule			powered by Tim	eless Veterinary Syster	ms Clinic Admin 🛛 🗸 👤						
	Kaleidoscope Veterinary Imaging Schedule												
•	 Click on your chosen appointment day. Order of appointments (2 hour window) will be determined and you will be notified no later than the previous business day. This is to facilitate an efficient travel plan. Select the green "Add New Consult" button within the pop-up modal. You will then be redirected to the consult submission form where you can complete the online request form. It is ideal to have the patient in the hospital by 8:15 am the day of the appointment, or no later than 1 hour prior to the exam. Call 402-957-0596 for an URGENT request, or if booking a same day appointment. 												
Today Č Filters	O 24h Day		< Jur	n 24–30, 2018	>		Month Week Day						
	Sun 6/24	Mon 6/25	Tue 6/26	Wed 6/27	Thu 6/28	Fri 6/29	Sat 6/30						
08:00 09:00	Closure Appointments are between 8:30am- 12:30pm weekdays only.	CLICK ANYWHERE ON REQUESTED APPOINTMENT DATE					Closure Appointments are between 8:30am- 12:30pm weekdays only.						
11:00													
12:00													
13:00		Closure Appointments are between 8:30am-	Closure Appointments are between 8:30am-	Closure Appointments are between 8:30am-	Closure Appointments are between 8:30am-	Closure Appointments are between 8:30am-							
15:00		12:30pm weekdays only.	12:30pm weekdays only.	12:30pm weekdays only.	12:30pm weekdays only.	12:30pm weekdays only.							

Click Save to add the appointment request (you will receive a confirmation email when the appointment time has been scheduled). It is ideal to have the patient in the hospital by 8:15am on the day of the appointment, or no later than 1 hour prior to the exam.

Consults 🛄 Patients 🗮 Sche	dule		powered by Timeless \	eterinary Syster	ns Clinic Admin 🗛 👤 -
	New Event		×		
 Click on your chosen appointr day. This is to facilitate an efficient Select the green "Add New Coon You will then be redirected to It is ideal to have the patient in Call 402-957-0596 for an URG 	Type: Start: End: All-Day?: Notes:	Appointment 2018-06-25 2018-06-25 ✓		no later than t	the previous business
© Filters					Townload
Sun 6/24 all-day 08:00 Closure Appointments are	You will receive an email n	otification once this has been	confirmed.	Fri 6/29	Sat 6/30 Closure Appointments are
09:00 between 8:30am- 12:30pm weekdays only. 10:00			Cancel		between 8:30am- 12:30pm weekdays only.

5. Click **Add New Consult** in the pop-up box that appears within the schedule. You will then be taken to the **New Consult** page (You can also Edit or Add to an Existing Consult).

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	Appoint	ment		×	
 Click on your chosen appointn day. This is to facilitate an effit Select the green "Add New Co You will then be redirected to It is ideal to have the patient in Call 402-957-0596 for an URG Today @ 24h Day	Clinic: Start: End: Confirmed: Consult(s):	Timeless Test Clinic 2018-06-25 2018-06-25 X Add New Consult Edit or Add Existin	gCansult	l no later than भा.	Month Week Day
Sun 6/24 all-day	Delete		🗙 Close 🖍 Edit	Fri 6/29	Sat 6/30
08:00 Appointments are between 8:30am- 12:30pm weekdays only.					Closure Appointments are between 8:30am- 12:30pm weekdays only.

6. If this is a new patient, click **Add Patient**. For a repeat patient, proceed to step 8.

New Consult For Time	less Test Clinic	
Any field marked with an * is required.		
Patient:*	· · · · · · · · · · · · · · · · · · ·	+ Add Patient
Clinician:		

 Proceed to the New Patient screen. All fields marked with an asterisk for adding a new patient (*) require inputted information. Once information is entered, scroll down and click Save.

New Patient — Timele	ess Test Clinic		
Please convert weight to kilograms. [kg = lk	o divided by 2.2]		
Any field marked with an * is required.			
Owner / Last Name:*	Walton		
Name:*	Archie		
Species:*	Canine		v
Breed:*	American Staffordshire		v
Breed (Other):			
Gender:*	Male		v
Age:*	10	years	v
Age Estimated?:			
Weight:*	85	lbs	T
Clinic Reference #:			
Owner Contact Info (If Needed)			
Full Name:			
Email:			

8. If this patient has previously been entered, select them from the **Patient** drop down list.



9. Please indicate the name of the **Clinician** and which **Services** (you can click multiple) that are being requested.



10. Once the **Services** have been chosen, click **Next**.



11. Enter the patient history and click **Next** when complete.

Patient History																					
Reason for Exam (brief)*	В	Ι	U	÷	×,	X²	<u></u> ×	<u>A</u>	•	A				E	Ξ	∃	≣	:≡ -	÷ Ξ	P	
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Medical History	В	Ι	Ū	÷	×,	X²	<u></u> ×	<u>A</u>	•]	A	-			H.	Ξ	3	∎	:= -	-	P	2
																					Powered by TinyHCE
Laboratory & Radiographic Findings	в	I	U	÷	Х,	ײ	T,	А	•	Α -				E	Ξ	Ξ	≡	: ≡ -	!= -	ð	
																					Powered by TouMCE
Current Medications	В	I	U	÷	×₂	ײ	<u></u> ×	<u>A</u>	•	Α	•		ī	E	≣	Э	≣	Ξ	Ē	e	
																					Powered by TinyHCE
Murmur Details (if applicable)	В	I	Ū	÷	×₂	X²	<u></u> ×	<u>A</u>	•	A	•	∎	Ē	E	Ξ	Э	≣	Ε	Ē	e	
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12. You will be brought back to the consult report page where you can attach images, videos and documents pertaining to this patient when you scroll down the page. If you would like to add DICOM images you may add them manually under the DICOMs heading by clicking + Add DICOMs.

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DICOMS						+ Add DICO	Ms 🔷 🗣 Download All
This section will only	support .dcm & .dico	om files.					
Q 🔺 Name	Size (MB)	Accession Number	Patient Name	Patient ID	Modality	Notes	Added
No records were found.							Þ
Diagnostic Total Entries: 0	Images &	Clips					+ Add Images & Clips
Documents	s & Lab Re	sults				+ Add Document	Share Documents
Q Name		Size (MB)	Туре	Description		Posted	
No records were found.							Þ
Comments							
Add a new comment							
						Send notifications	Share Comment

13. You will see that the Consult Status is currently Unsubmitted in the top right hand corner of the page. Under the Admin Details section, you can see what services have been requested and the total charge. When you are finished reviewing, click the green **Submit Consult For Processing** button at the top left of the page. You will be notified if there are any questions before the scheduled appointment and when your date/time has been confirmed.

	nsults 🔚 Patients 🛗 Schedule			power	ed by Timeless Veter	inary Systems Clir	nic Admin 🛛 🗸 👤 🗸
	Step 1 - Patient/Clinician/Service(s)		Step 2 - Findings			Step 3 - Submissior	ı
KALE	IDOSCOPE VETERINARY IMAGING Submit Consult for Processing	Downl	oad 🌣 Consult Actions 🗸	Email	Consult Dei ID: Status: Scheduled: Scheduled Time: Updated:	tails KVI-2018-000002 Unsubmitted View × 2018-06-25 00:00 2018-05-11 14:40	
Clinic Name: Clinic Email: Clinician: Phone: Address:	✓ Edit Timeless Test Clinic eroberts@timelessveterinary.com Dr. Martin 555-55555 46 Pine Lane Clifton Park, NE 12345	Patient Name: Owner: Species: Breed: Age: Gender: Weight:	Archie Walton Canine American Staffordshire 10 years, 1 month Male 85 lbs	🗏 Profile 🖊 Edit	Radiologist Name: Email: Mobile: Address:	Dr. Shelly Salwei DVM SSalwei@Kaleidoscop 402-957-0596 Louisville, NE 68037	, DACVR eVetImaging.com
Admin Services Single Examina Setup Fee for E	Details tion (abdominal, thoracic, cervical, musculoskeletal iopsies - \$50.00	, small parts) - \$285	5.00		Total Cha \$335.00 U	arge Notes	Edit Services